



BOOKBILL PAYMENT POLICY FOR 4 YEAR KINDERGARTEN – GRADE 8

St. Mary’s School relies upon the book bill and fees for a substantial portion of the budget to operate an excellent spiritual and educational program. Therefore, we ask that you pay your book bill as soon as possible. If family financial circumstances are such that making payments throughout the year would be less of a financial strain on your family, then you may make payments throughout the year as your budget allows. We ask that your book bill is paid in full by May 18, 2018.

If your family book bill is not paid by May 18th, you need to contact the principal for an alternate plan of payment. Families with account balances that do not have an alternate plan for payment approved by the principal shall receive written notification that their account is past due with a copy of this policy. Additionally,

- 1) The pastor will be informed of your family account balance and activity.
- 2) Students will not be registered to return for the following academic year until the balance is paid in full **or** an acceptable alternate plan for payment is in place.

Families who are experiencing an emergency financial situation are encouraged to contact the pastor for an alternate plan.

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|-------------------------|--------------------|
| One child: | \$550 per family |
| Two children: | \$800 per family |
| Three children or more: | \$1,000 per family |

***4K Students pay a separate book bill of \$400 if they are the only child from the family attending St. Mary’s.*

PARENT/GUARDIAN SIGNATURE

PRINT NAME

DATE

Return signed policy by Friday, September 8, 2017