



March 18, 2020

Dear Families:

With the extension of the school closure to "until further notice", we will operate under the assumption that we will not have school in the physical building until next school year and thus continue with our educational packets that are sent home. We will cancel school related activities as well. If the restrictions are lifted, we will reschedule as many of those activities as possible. If the school closure ends, we will obviously stop with the educational packets and return to a regular school day.

We will thus have drop off and pick up days for the educational packets. They will be every other Monday starting April 6th from 7 AM - 6PM. Here are the days, assuming the closure will continue:

April 6

April 20

May 4

May 18

June 3 (final drop off for 8th graders)

June 8 (final drop off everyone else)

Teachers will leave their educational packets in the main office; Mrs. Lang and I will give them to you when you arrive. You will drop off all previous homework and we will give to the teachers. The assignments handed in on April 6<sup>th</sup> will be the last assignments for 3<sup>rd</sup> quarter. After they are graded, they will be added to the next educational packet so students can see how they did. Final 3<sup>rd</sup> quarter grades will be added to Sycamore by the 13<sup>th</sup>. Report cards will be sent electronically through Sycamore and parents will e-sign them. Those that don't have Internet access will get paper copies in their April 20<sup>th</sup> educational packet. If you would like to give supplemental activities to your children that is fine, but don't change teacher assignments to one that you or your children would prefer to do. Students are graded on the assignments given by their teachers with the directions given by the teacher. This is a challenging situation so it will work better if we work together.

Our current plan will almost certainly change, but this is where we are at now. Hopefully, we can work through this and return to a regular school day earlier than expected. I'll keep you notified. Thank you for your cooperation.

Sincerely,

Mr. Koch  
Principal